

獻主會溥仁小學

2017-18 年度

學校發展津貼

報告

# 2017-18 年度財政報告

## 基本的學校發展津貼

編號	項目	數額	作用	全年實際支出
1	Classroom Assistant (PLP-R/W)	1 名	協助推行 Primary Literacy Programme	\$190,575
2	PIM Scheme	1 名	To increase students' interest in using English	\$0
			總數：	\$190,575

**Po Yan Oblate Primary School**  
**2017-18 Capacity Enhancement Grant Report**  
**Classroom Assistant of PNET Literacy Programme**

Teacher: Ms. Tang Shuk Han

Working Hours: 7:45 a.m. – 3:50 p.m. (Monday to Friday)

Estimated Expenditure: \$190,575.00

Actual Expenditure: \$190,575.00

Job duties:

1. Prepare teaching aids, worksheets, students' portfolios, PLP-R/W books;
2. Borrow and return PLP-R/W books;
3. Stock take of books;
4. Participate in lesson planning and evaluation
5. Carry out students' assessment such as reading levels, sight words and high frequency words;
6. Manage classroom resources.

Report:

Ms. Tang is professional, responsible and is devoted to her job. She does an outstanding job managing all the teaching resources. She is reliable and co-operates well with most of the English teachers. She is always willing to help and provides valuable classroom support during the lessons. She assists with students' assessments and records their progress. She is a flexible classroom assistant and most of the English teachers appreciate her work very much. She participates in other English activities such as Reading Workshops for P.4-6, Interview skills and Mock Interview for P.6 and as a resource teacher in conducting the P.3 TSA on the assessment day. She is a great asset to have in the PLP-R/W programme and in the English programme. Overall, Ms. Tang provides valuable assistance and support for the implementation of the PLP-R/W programme and in the English programme.

Result of the Questionnaire: See Appendix 1

Po Yan Oblate Primary School  
2017-18 Classroom Assistant Questionnaire Result

Appendix 1

Ms. Tang Shuk Han is our Classroom Assistant in the school year of 2017-18. In this school year, her main tasks are:

1. Prepare teaching aids, worksheets, students' portfolios, PLP-R/W books;
2. Borrow and return PLP-R/W books;
3. Stock take of books;
4. Participate in lesson planning and evaluation
5. Carry out students' assessment such as reading levels, sight words, high frequency words and other assessments;
6. Manage classroom resources.

The result of the survey is as follows:

	Strongly agree	Agree	Neutral	Disagree	Strongly disagree
1. Attitude, enthusiasm and co-operation.	43%	43%	14%		
2. Professional knowledge.	43%	43%	14%		
3. Competency in English.	57%	29%	14%		
4. Punctuality and reliability.	29%	57%	14%		
5. Willingness to assist and support.	57%	29%	14%		
6. Promoting students' interests in learning English/effectiveness of the NET scheme on the children's learning.	57%	29%	14%		
7. Contribution to co-planning and co-teaching.	57%	29%	14%		
8. Manage classroom resources including development of teaching aids and worksheets.	57%	29%	14%		

**Po Yan Oblate Primary School**  
**2017-18 Capacity Enhancement Grant Report**  
**PIM Scheme**

Teachers: Qualified NET teachers recruited by OMI

Working Hours: 8:20a.m. – 3: 20 a.m. (7 hours per day on Thursdays)

Estimated Expenditure: \$30,000.00

Actual Expenditure: \$0.00

Focuses & strategies:

- To increase students' interest in using English by:
  1. Helping students develop their ability to use English as a tool of thought and communication.
  2. Promoting students' competence in the four skills of reading, writing, listening and speaking.
  3. Participating in small group discussions with students and have students participate in conversations with teachers.

Report:

Due to shortage of qualify NET teachers, the programme was not carried out in this school year.

Result of the Questionnaire: Not applicable