

獻主會溥仁小學

2019-20 年度

學校發展津貼

報告

# 2019-20 年度財政報告

## 基本的學校發展津貼

編號	項目	數額	作用	全年實際支出
1	Classroom Assistant (PLP-R/W)	1 名	協助推行 Primary Literacy Programme	\$231,000
2	PIM Scheme	1 名	To increase students' interest in using English	\$12,600
3	聘用資訊科技助理	1 名	減輕教師非教學工作，讓教師專注發展有效的學與教策略	\$226,800
4	中國民間敲擊樂計劃	1 名	推廣敲擊音樂，使學生認識富有中國文化色彩的音樂，加強及培養學生在音樂方面的節奏感	\$4,750
			總數：	\$475,150

**Po Yan Oblate Primary School**  
**2019-20 Capacity Enhancement Grant Report**  
**Classroom Assistant of PNET Literacy Programme**

Teacher: Ms. Tang Shuk Han

Working Hours: 7:45 a.m. – 3:50 p.m. (Monday to Friday)

Estimated Expenditure: \$231,000.00

Actual Expenditure: \$231,000.00

Job duties:

1. Prepare teaching aids, worksheets, students' portfolios, PLP-R/W books;
2. Borrow and return PLP-R/W books;
3. Stock take of books;
4. Participate in lesson planning and evaluation
5. Carry out students' assessment such as reading levels, sight words, high frequency words and other assessments;
6. Manage classroom resources.

Report:

Ms. Tang is responsible for the above listed job duties in the PLP-R/W programme, other school based English programmes such as Reading Workshops and P.6 Mock Interview and other English activities. She completed the stated tasks and organized the teaching resources of the programmes. She provided support during the lessons. She helped in students' assessments such as book levelling and high frequency words. She participated in other English programme and English activities too.

Result of the Questionnaire: See Appendix 1

Po Yan Oblate Primary School  
2019-20 Classroom Assistant Questionnaire Result

Appendix 1

Ms. Tang Shuk Han is our Classroom Assistant in the school year of 2019-20. In this school year, her main tasks are:

1. Prepare teaching aids, worksheets, students' portfolios, PLP-R/W books;
2. Borrow and return PLP-R/W books;
3. Stock take of books;
4. Participate in lesson planning and evaluation
5. Carry out students' assessment such as reading levels, sight words, high frequency words and other assessments;
6. Manage classroom resources.

The result of the survey is as follows:

	Strongly agree	Agree	Neutral	Disagree	Strongly disagree
1. Attitude, enthusiasm and co-operation.		62.5%	37.5%		
2. Professional knowledge.	12.5%	75%	12.5%		
3. Competency in English.	25%	62.5%	12.5%		
4. Punctuality and reliability.		62.5%	37.5%		
5. Willingness to assist and support.	12.5%	75%	12.5%		
6. Promoting students' interests in learning English/effectiveness of the NET scheme on the children's learning.	25%	62.5%	12.5%		
7. Contribution to co-planning and co-teaching.		87.5%	12.5%		
8. Manage classroom resources including development of teaching aids and worksheets.	12.5%	75%	12.5%		

**Po Yan Oblate Primary School**  
**2019-20 Capacity Enhancement Grant Report**  
**PIM Scheme**

Teacher(s): Mr. Karol Krzysztof Kijias

Working Hours: 8:20a.m. – 3:20p.m. (7 hours per day on Thursdays)

Estimated Expenditure: \$21,000.00

Actual Expenditure: \$12,600.00

Focuses & strategies:

- To increase students' interest in using English by:
  1. Helping students develop their ability to use English as a tool of thought and communication.
  2. Promoting students' competence in the skills of listening and speaking.
  3. Participating in small group discussions with students and have students participate in conversations with teachers.

Report:

With the PIM programme, 100% of students enjoyed talking to the PIM teacher. 100% of students increased their interest in learning English. The programme helped students to talk about the different topics related to their daily lives. The scheme also provided students with more opportunities to practice their speaking & listening skills. During the period of class suspension, it is observed that students who attended the PIM lessons enjoyed themselves very much. In conclusion, the PIM programme can help increase students' interest in using English.

Result of the Questionnaire: See Appendix 1

Po Yan Oblate Primary School  
2019-20 Capacity Enhancement Grant  
PIM Scheme Questionnaire Result

The purpose on PIM Scheme is to increase students' interest in using English:

1. To help students develop their ability to use English as a tool of thought and communication.
2. To promote students' competence in the skills of listening and speaking.
3. To hold small group discussions with students and have students participate in conversations with teachers.

The result of the survey is as follows:

	Strongly agree	Agree	Neutral	Disagree	Strongly disagree
1. Did you enjoy talking to the PIM teacher?	42%	58%			
2. Did the PIM teacher help you talk about different topics related to your daily life?	38%	62%			
3. Did the PIM scheme provide you with more opportunity to practice the speaking and listening skills?	45%	55%			
4. Did the PIM scheme help you increase your interest in learning English?	32%	68%			
5. Did you enjoy the PIM lessons on Zoom during the period of class suspension?	Yes 36%		No		N/A 64%

## 獻主會溥仁小學

「學校發展津貼」計劃書之聘用資訊科技統籌員檢討報告

姓名：歐陽振祥

薪酬：總數為 \$226,800

工作範圍：詳見「學校發展津貼」計劃書

工作報告：歐陽振祥先生工作態度認真，能迅速上載學校活動相片於網頁，與教師關係良好。從教師問卷調查顯示，歐陽振祥先生協助教師製作校園電視短片，能減輕教師在非教學的工作量。在 Websams 輸入學生資料及考績分數時，很少出現錯誤，表現理想。此外，在協助電腦課堂方面，整體表現比上年度更佳，非常盡責。但亦有教師反映欠主動協助電腦課堂，要提高工作效率。(詳見附件一)

檢討：此職能主要減輕教師非教學工作量及協助電腦課堂，建議必須再提升主動性，多協助老師製作及解決平板電腦、電子書拍攝短片等問題，讓教師專注發展有效的學與教策略。

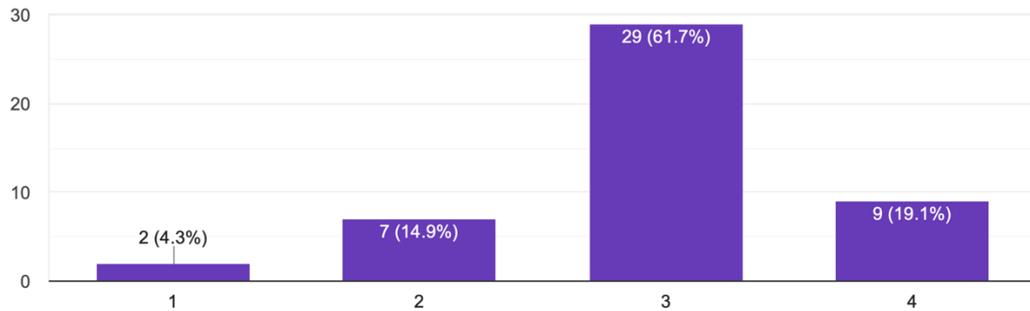
## 附件一

### 資訊科技統籌員工作表現評估

能否減輕教師非教學的工作量？（4=良好，3=好，2=差，1=沒有意見）

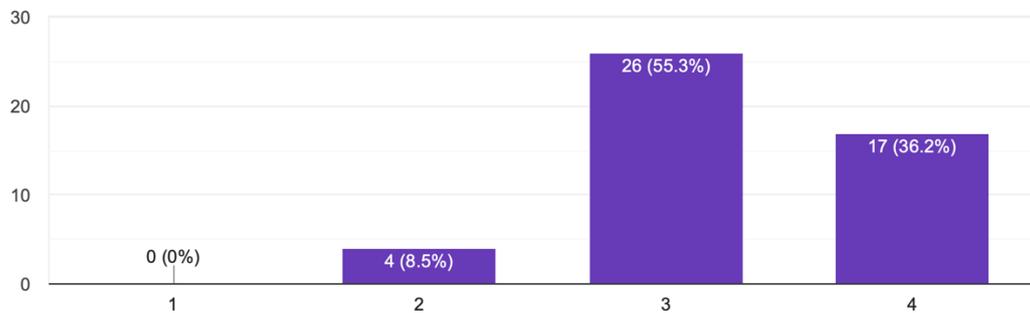
#### 製作教具及校園電視台短片

47 則回應



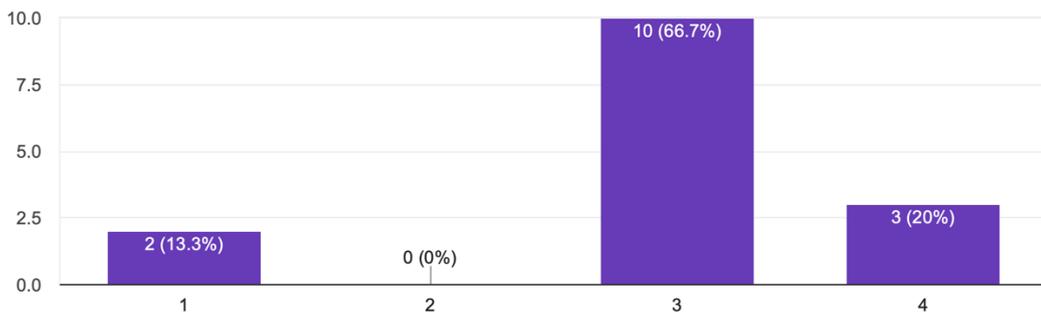
#### 協助Websams運作，如：輸入學生資料及考績分數等

47 則回應



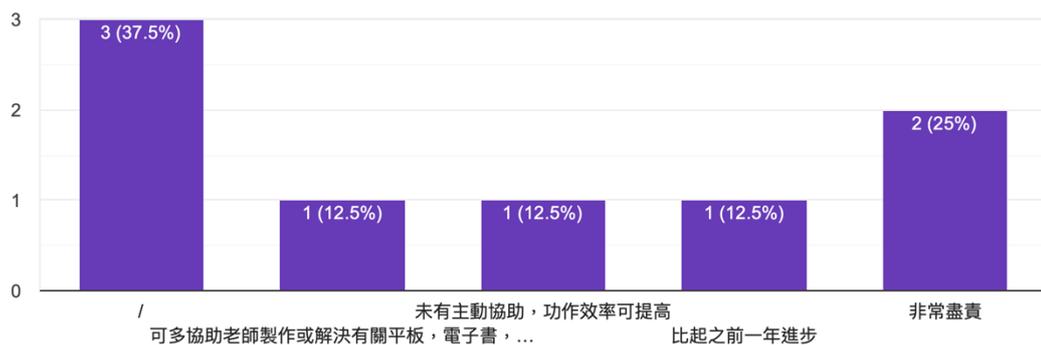
#### 協助電腦課堂（只需電腦科任填寫）

15 則回應



#### 其他意見

8 則回應



## 獻主會溥仁小學

### 2019-20 中國民間敲擊樂團報告

導師姓名：羅行良先生

學生人數：23

參與年級：2-6 年級

舉辦日期：9/9-10/7

舉辦時間：3:00p.m.-5:00p.m.

上課地點：本校 707 室

每堂費用：\$475/1 小時

全年預算：\$30,000

實際支出：\$4750

活動報告：

中國民間敲擊樂團之活動檢討及評估方法是以老師觀察所得。老師認為樂團隊員準時參與樂團的練習活動，上課態度積極認真，值得嘉許。惟因疫情停課關係，本年度樂團所有練習、演出活動及比賽均被取消，樂團期望下學年能參與最少一次校外比賽。