

獻主會溥仁小學

2021-22 年度

學校發展津貼

計劃書

2021-22 年度
學校發展津貼財政預算

編號	頁數	項目	數額	作用	全年實際支出
1	P.2	Classroom Assistant (PNET Literacy Programme)	1 名	To assist and carry out Programme the PENT Literacy Programme in 2021-22	\$254,100
2	P.3	Native English Teacher Service (ELTA)	1 名	To increase students' interest in learning English and opportunity to speak English	\$280,000
3	P.4	聘用資訊科技助理	1 名	減輕教師非教學工作，讓教師專注發展有效的學與教策略	\$239,400

總數：	\$773,500
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**Po Yan Oblate Primary School
2021-22 Capacity Enhancement Grant Proposal**

Scheme	Focus	Strategies	Expected Outcomes	Timetable	Resources	Success Criteria	Assessment	Teacher-in-charge
Classroom Assistant of PNET Literacy Programme	To assist and to carry out the PNET Literacy Programme in 2021-22	<ol style="list-style-type: none"> 1. Support teachers' teaching and carry out formative and summative assessment in the classroom. 2. Attend the co-planning sessions. 3. Prepare all the teaching materials for the lessons. 4. Maintain classroom resources. 5. Attend professional development of the Literacy Programme. 	<ol style="list-style-type: none"> 1. Support teaching and learning in the classroom. 2. Contribute in the co-planning sessions. 3. Prepare all the teaching materials and maintain classroom resources. 4. Attain professional knowledge about the programme. 	September 2021 to July 2022	Recruit a Classroom Assistant (Preferably with teaching experience in English.) \$254,100.00	<ol style="list-style-type: none"> 1. Maintain the English Room with resources and teaching aids. 2. Attend PD of the Literacy Programme. 3. 80% of the LET teachers satisfy with the work of the CA. 	<ol style="list-style-type: none"> 1. Record of the resources of the English Room 2. Questionnaire 3. Records of PD 	Miss Lau Sau Ling

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2021-22 Capacity Enhancement Grant Proposal**

Scheme	Focus	Strategies	Expected Outcomes	Timetable	Resources	Success Criteria	Assessment	Teacher in Charge
Native English Teacher Service	To increase students' interest in learning English and opportunity to speak English	<ol style="list-style-type: none"> 1. The NET teacher provides speaking workshops and other English-related activities 2. The NET teacher holds games or small group discussions with students and have students participate in conversations with teachers and their classmates 	<ol style="list-style-type: none"> 1. Students increase their interests in learning English 2. Students can speak English with the NET teacher and their classmates in different topics related to their daily life 	1 st September, 2021 to 30 th June, 2022	Salary of NET teacher \$280,000.00	<p>80% of the students increase their interest in learning English</p> <p>80% of the students have the opportunity to speak English with the NET teacher and their classmates</p>	Observation Questionnaire	Miss Kwok Hoi Ting

獻主會溥仁小學
運用 2021/22 學年「學校發展津貼」計劃書

項目	關注重點	策略/工作	預期好處 (例如：如何減輕教師的工作量)	時間表	所需資源	成功準則	評估方法	負責人
課程發展	減輕教師非教學工作，讓教師專注發展有效的學與教策略	聘用資訊科技統籌員一名 <ul style="list-style-type: none"> ● 協助製作教具 ● 協助處理視聽器材 ● 協助製作學校網頁 ● 協助拍攝及製作學園電視短片 ● 協助 Websams 的運作，包括輸入學生資料及成績。 ● 協助學生有效使用電腦 ● 協助教師進行電腦課室 ● 協助處理學生電子通告系統 	<ul style="list-style-type: none"> ● 製作教具及校園電視短片：減輕教師非教學的工作量 ● 協助 Websams 的運作：減輕教師非教學工作量 ● 協助電腦課室：如電腦出現故障，能提供即時協助。 	1/9/2021 至 31/8/2022	薪酬： 每月 (每月 \$19,000，另加 5%強積金，全期一年，即 \$19,000 x 1.05 x 12 = \$239,400)	<ul style="list-style-type: none"> ● 能減輕教師預備教具及教材的工作量 ● 讓教師有更多學與教的實踐及反思 	學期末的問卷調查，調查助理的工作表現	薛家傑老師