

獻主會溥仁小學

2022-2023 年度

學校發展津貼

計劃書

2022-2023 年度
學校發展津貼財政預算

| 編號 | 頁數 | 項目 | 數額 | 作用 | 全年實際支出 |
|----|-----|--|-----|--|--------------|
| 1 | P.2 | Classroom Assistant of PNET Literacy Programme (P.1: Space Town Literacy Programme/P.2-3: PLP-R/W Programme) | 1 名 | To assist and carry out Programme the PENT Literacy Programme in 2022-23 | \$206,604.00 |
| 2 | P.3 | English Language Teaching Assistant (ELTA) Services | 1 名 | <ul style="list-style-type: none"> • provides speaking workshops and other English-related activities • holds games or small group discussions | \$265,000.00 |
| 3 | P.4 | 聘用資訊科技助理 | 1 名 | 減輕教師非教學工作，讓教師專注發展有效的學與教策略 | \$246,960.00 |

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| 總數： | \$718,564.00 |
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**Po Yan Oblate Primary School
2022-2023 Capacity Enhancement Grant Proposal**

| Scheme | Focus | Strategies | Expected Outcomes | Timetable | Resources | Success Criteria | Assessment Method | Teacher-in-charge |
|---|---|--|--|--|---|--|--|-------------------|
| Classroom Assistant of PNET Literacy Programme (P.1: Space Town Literacy Programme/ P.2-3: PLP-R/W Programme) | To assist and to carry out the PNET Literacy Programme in 2022-23 | <ol style="list-style-type: none"> 1. Support teachers' teaching and carry out formative and summative assessment in the classroom. 2. Attend the co-planning sessions. 3. Prepare all the teaching materials for the lessons. 4. Maintain classroom resources. 5. Attend professional development of the Literacy Programme. | <ol style="list-style-type: none"> 1. Support teaching and learning in the classroom. 2. Contribute in the co-planning sessions. 3. Prepare all the teaching materials and maintain classroom resources. 4. Attain professional knowledge about the programme. | 1 st Sept., 2022 to 31 st Aug., 2023 | Recruit a Classroom Assistant (Preferably with a diploma or higher education in related field.) \$206,640.00 | <ol style="list-style-type: none"> 1. Maintain the English Room with resources and teaching aids. 2. Attend PD of the Literacy Programme. 3. 80% of the LET teachers satisfy with the work of the CA. | <ol style="list-style-type: none"> 1. Record of the resources of the English Room 2. Questionnaire (Each Term) | |

**Po Yan Oblate Primary School
2022-2023 Capacity Enhancement Grant Proposal**

| Scheme | Focus | Strategies | Expected Outcomes | Timetable | Resources | Success Criteria | Assessment | Teacher in Charge |
|---|---|--|--|--|-------------------------------------|--|---|-------------------|
| English Language Teaching Assistant (ELTA) Services | To increase students' interest in learning English and opportunity to speak English | <ol style="list-style-type: none"> The ELTA teacher provides speaking workshops and other English-related activities The ELTA teacher holds games or small group discussions with students and have students participate in conversations with teachers and their classmates | <ol style="list-style-type: none"> Students increase their interests in learning English Students can speak English with the ELTA teacher and their classmates in different topics related to their daily life | 1 st September, 2022 to 30 th June, 2023 | Salary of ELTA teacher \$265,000.00 | <p>80% of the students increase their interest in learning English</p> <p>80% of the students have the opportunity to speak English with the ELTA teacher and their classmates</p> | <p>Observation</p> <p>Questionnaire (Each Term)</p> | |

獻主會溥仁小學
運用 2022/23 學年「學校發展津貼」計劃書

| 項目 | 關注重點 | 策略/工作 | 預期好處 (例如：如何減輕教師的工作量) | 時間表 | 所需資源 | 成功準則 | 評估方法 | 負責人 |
|------|---------------------------|--|---|----------------------------|---|---|-----------------------|-----|
| 課程發展 | 減輕教師非教學工作，讓教師專注發展有效的學與教策略 | 聘用資訊科技統籌員一名 <ul style="list-style-type: none"> • 協助製作教具 • 協助處理視聽器材 • 協助製作學校網頁 • 協助拍攝及製作校園電視短片 • 協助 Websams 的運作，包括輸入學生資料及成績。 • 協助學生有效使用電腦 • 協助教師進行電腦課堂 • 協助處理學生電子通告系統 | <ul style="list-style-type: none"> • 製作教具及校園電視短片：減輕教師非教學的工作量 • 協助 Websams 的運作：減輕教師非教學工作量 • 協助電腦課室：如電腦出現故障，能提供即時協助。 | 1/9/2022 至 31/8/2023 | 薪酬： 每月 (每月 \$19,600，另加 5%強積金，全期一年，即 \$19,600 x 1.05 x 12 = \$246,960) | <ul style="list-style-type: none"> • 能減輕教師預備教具及教材的工作量 • 讓教師有更多學與教的實踐及反思 | 問卷調查，調查助理的工作表現(每學期一次) | |